

Parkwood Hill Estates HOA Meetings

Community Meeting: March 7, 2007

Call to Order:

The Open-door Community Meeting was called to order at 7:15 pm by Lisa. Board members, property management members and committee chairs present were:

Board Members:

HOA President: Lisa Burdick
HOA Vice President: Bryon Chesser
HOA Secretary/Treas: Susan McGowan

RealManage:

Chris Carr

Committee Chairs:

Architectural Control: Kyle McAdams
Budget Advisory: David Kinkema
Newsletter: Jennifer Pelton
Pool: Carey Shinnaman
Social: Richard Miller
Web Site: Reta Reed

Other Attendees:

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Approval of Minutes from Prior Meeting:

Change of venue for 2007... no minutes will be read... they can be found on our website.

Financial Report:

Operating Account: \$83,812.24

Capital Reserve Account: \$25,803.84

Petty Cash Account: \$568.50

Amounts as of: Jan 2007

New Business:

- Late fees – Changed late after the \$10th
- Coke machine
 - It does not work. Chris will put in a service call

Old Business:

- DCC&R training meeting is set of 4-12. All homeowner meeting is 4-16

- Chris will come up with Training materials
- Bids were reviewed for porter service and for maid service.
 - 5 star - \$25.75 per visit
 - Maid Brigade - \$87 minimum visit
 - The Cleaning Authority - \$90 minimum visit
 - Merry Maids - \$180 minimum
 - Contract goes to 5 star for porter service. 5 star to further specify day & time of visits as well as responsibilities.

Committee Reports:

Social Committee – Richard Miller

- Easter Egg hunt is moving forward 3-31
- The community garage sale was discussed, 4-27 & 28

Newsletter Committee – Jennifer Pelton

- The newsletter draft just came out a few hours ago. Lisa, Susan, and Jennifer will review.
- April 1 is the next deadline for the newsletter.

Budget Advisory Committee – David Kinkema

- Other current liabilities of \$3,000 ??
- Negative interest income ??

ACC – Kyle McAdams

- Two apps, one for BBG and one for a swing set.
- Kyle mentioned that there are shingles missing from the club house.

Pool – Carey Shinneman

- Carey is going to get Chris the dimensions of the volley ball net so that he can order a new one

Web Site – Reta Reed

- The new DCC&R link will be activated
- Reta will post for a new crossing guard for the school as a favor to the school
- Reta will update the website with the special meeting info

Director Report:

- The board thanks all committees for their hard work.

Manager Reports:

- There are three more sprinkler supply lines that need backflow testing
- Chris will be on vacation from March 24 through the end of the month.

Open Discussion:

- There is a new shopping center going in at Parkwood Hill and Basswood

Adjournment:

The meeting was adjourned at 8:04 pm by Lisa.

Next Board meeting will be 4-12.