

# Parkwood Hill Estates HOA Meetings

## Community Meeting:

### Call to Order:

The Open-door Community Meeting was called to order at 7:15 pm by Susan McGowan. Board members, property management members and committee chairs present were:

### Board Members:

HOA President: Susan McGowan   
HOA Vice President: Paul Merrill   
HOA Secretary/Treas: Nikki Drews

### RealManage:

Kelley Brewster   
Laurie Lorensen

### Committee Chairs:

Architectural Control: Yolanda Lopez   
Social: Open   
Web Site: Reta Reed   
Amenities: Tresia Lindsey

### Other Attendees:

- Diana Furman
- Brad and Melissa Rusk

### Approval of Minutes from Prior Meeting:

All previous minutes can be found on our website.

### Financial Report:

Operating Fund: \$54,385.58  
Replacement Fund: \$42,462  
Common Property Fund: \$2009  
Petty Cash Account: \$2061.36

### New Business:

- a. Soccer Field Water Issue- Irrigation testing done. Results in about 1 week. Thinks it is backflow from pool.
- b. Small Field Grading Survey Process- Need to take care of water issue first.
- c. Cypress 3 Dead Trees- 7713 Cyprus St. Have to make sure he puts in new trees before it becomes an issue.
- d. Pool Filters- probably has to do with soccer fields.
- e. Virginia Graeme Baker Pool & Spa Safety Act – Vac alert installed (main drain replace Five Star Pools)- Next meeting we with discuss this, and we will discuss drain covers and vac alerts. John from 5 star going to seminar on November 24<sup>Th</sup> to find out about new regulations.

**Old Business:**

- a. Distribution of Electronic key cards and pool passes – Start ordering and getting ready in January. Give them out in March. Keep silver tags get new resident tags.
- b. DRV Inspections
- c. Newsletter- content dates and when it goes out.

**Committee Reports:****Social Committee – Open**

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**ACC – Yolanda Lopez**

- Did not attend

**Web Site – Reta Reed**

- Did not attend

**Amenities – Tresia Lindsey**

- Timer box for pool needs to be fixed.

**Director Report:**

- Kelley did the director reports.

**Manager Reports:**

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**Open Discussion:**

- We have several electric meters. Some have lights some don't. Should we kill the meter or set up lights at monuments? We do not know what is wrong with the monument lights. It could be moisture from sprinklers.
- Check on shrubs behind Parkwood Hill signs.
- Find out who owns property across from Primrose. Call the city code compliance about getting it cut and cleaned up.
- Orange tie downs tied to trees to hold up fence on Parkwood Hill. Homeowner is responsible for replacing fence. Park Glen HOA is writing homeowner a letter.
- Problem with bulk week boxes flying around.
- Talk about having yard sign of the month for December for Christmas decorations.
- Brad and Melissa Rusk put together a newsletter, and an email address for information on gas and oil leases. We are going to have copies made of the newsletter and they are going to walk the neighborhood and give them out.

**Adjournment:**

The meeting was adjourned at pm by 8:34pm.

Next Board meeting will be Thursday December 11<sup>th</sup>, 2008 at 7:15pm.

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